



BOARD / COMMITTEE MEMBER INTEREST FORM

2010-2011 SCHOOL YEAR

(THIS FORM IS OPTIONAL AND NOT REQUIRED FOR ENROLLMENT.)

Parent Volunteer			
Child's Name			
Address			
Home Phone		Work Phone	
Cell Phone		Email	

At Orchard Ridge Nursery School, we have a rich history of active involvement by parent volunteers. Research has shown that when a parent or guardian is involved in their child's education, it illustrates the importance of the experience to the child. Please consider giving your time by serving on the Board of Directors or participating as a committee member for the upcoming school year.

Orchard Ridge Nursery School is a 501(c)(3) non-profit organization, and we appreciate and rely on parental involvement. Please read the descriptions of the board committees on the back of this page and indicate your interests below.

- | | |
|---|---|
| <input type="checkbox"/> Building and Grounds Committee
<input type="checkbox"/> Fundraising Committee
<input type="checkbox"/> Marketing Committee
<input type="checkbox"/> Program Committee
<input type="checkbox"/> Committee Chairperson for _____
(Please note that committee chairpeople are also Board members.) | <input type="checkbox"/> Public Relations Committee
<input type="checkbox"/> Room Parent Committee
<input type="checkbox"/> Social Committee
<input type="checkbox"/> Executive Committee - Circle One
(Secretary, Treasurer, Vice-President) |
|---|---|

If you would like more information about the Board of Directors or ORNS committees, please contact our 2010-2011 Board President, Lindsay Lyons at linzlyons@yahoo.com. Lindsay will get in touch with you soon to discuss your interests. Thank you for sharing your time and talent!

This form may be returned with your enrollment application or placed in the red mailbox by the executive director's office.

INFORMATION ABOUT THE BOARD OF DIRECTORS

The ORNS Board of Directors is comprised of approximately 15 parents/guardians who have children enrolled at ORNS. The board works with the executive director to set policies, ensure the financial health of the school and oversee various school activities. The board is made up of the Executive Committee (President, Vice-President, Secretary, and Treasurer) and the committee chairs. Committees meet as needed and the chairpersons report to the board at monthly meetings. Board meetings are on the 4th Monday of each month, August through May, with the exception of December. Board meetings take place at ORNS, at 7 p.m., and typically last less than two hours.

DESCRIPTIONS OF ORNS COMMITTEES

BUILDING AND GROUNDS COMMITTEE

Organizes Indoor and Outdoor Clean-Up Days in both Fall and Spring. Ensures that our facility is neat, clean, and well maintained.

FUNDRAISING COMMITTEE

Plans and organizes annual fundraisers for the school. Monies generated are used to off-set our operating budget, buy needed equipment and fund our tuition assistance program. Assists in planning the end of the year all-school event.

MARKETING COMMITTEE

Plans and organizes advertising and external promotion for ORNS, including the design, development and management of the school's website. Coordinates spirit apparel sales.

PROGRAM COMMITTEE

Arranges extra-curricular programs for ORNS families, including presentations on relevant topics, parent/child activities and the Kindergarten Ahead presentation.

PUBLIC RELATIONS COMMITTEE

Manages the indoor and outdoor bulletin boards to communicate timely information to ORNS families.

ROOM PARENT COMMITTEE

Oversees the parent volunteers from each preschool class and plans optional monthly events for families when class is not in session. Assists the teacher with various small tasks like classroom gifts, parties and projects.

SOCIAL COMMITTEE

Coordinates refreshments for ORNS events throughout the school year and assists with event set-up and clean-up. Plans teacher appreciation luncheons and assists in planning the end of the year all-school event.